Module-2

Accountant's Basic Tools: Spreadsheet (Excel & Google sheet)



Common use of excel for accountants

Instructor:

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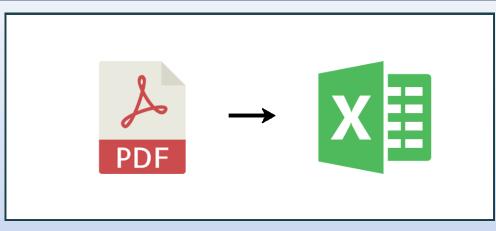


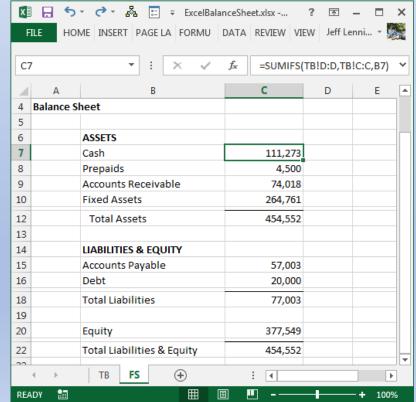
Common use of excel for accountants

Common use of excel for accountants	
1. Cash book	10. General Ledger
2. Bank statement	11. Trial Balance
3. Cheque register	12. Profit or Loss Statement
4. Purchase Register Work order	13. Balance sheet
5. Sales Register Tax Invoice	14. Monthly Receipts & Payments
6. Stock Register	15. Notes to the financial statements
7. Fixed Assets Register	16. MIS – Dashboard
8. Salary sheet, Payslip , bank advice	17. Financials Modeling
9. Chart of accounts	



PDF to Excel > Bank
Statement to Financial
Statement preparation in
excel





Thank You!

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